

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC REGULATION
No. 385-105

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Safety

U.S. ARMY MATERIEL COMMAND SAFETY MANAGEMENT STRUCTURE

Local supplementation of this regulation is prohibited unless prior approval is obtained from the proponent.

	Paragraph	Page
Purpose	1	1
Scope	2	1
Explanation of abbreviations and terms	3	1
Responsibilities	4	1
Policy	5	5
Objectives	6	5

1. Purpose. To describe the safety management structure, concept of operation, relationships, and responsibilities within the U.S. Army Materiel Command (AMC) Safety Program. The management framework prescribed by this regulation consists of a Command Safety Officer, Designated Safety and Occupational Health Official, Executive Directors, Policy Action Committees (PAC), Safety and Occupational Health Advisory Council, and Central Safety Board.

2. Scope. This regulation applies to Headquarters (HQ) AMC, AMC major subordinate commands (MSC), and separate reporting activities reporting directly to HQ AMC.

3. Explanation of abbreviations and terms. All abbreviations and terms are defined within the text of this regulation.

4. Responsibilities. a. The Commanding General (CG), AMC is the Command Safety Officer with ultimate responsibility for safety program success.

b. The AMC Chief of Staff will--

(1) Serve as the Designated Safety and Occupational Health Official for the Command and carry out the responsibilities outlined in 29 Code of Federal Regulations (CFR) 1960.6(b)&(c).

(2) Represent the CG, AMC (i.e., the AMC Safety Officer) on safety and occupational health matters requiring command attention.

(3) Designate general officers to serve as executive directors for highly visible and critical safety program areas.

(4) Provide the CG, AMC an annual safety report describing the "state of the command" with respect to the safety program.

(5) Chair the AMC Central Safety Board.

(6) Charter policy action committees (PAC) and designate a PAC Chairperson as necessary for those safety program areas that do not have an Executive Director designated.

(7) Recognize the safety and health achievements of the MSCs through the AMC Safety Performance Awards Program per AMC Supplement 1 to AR 385-10, The Army Safety Program.

c. Executive Directors will--

(1) Oversee the management of assigned program areas.

(2) Serve as a single focal point and advocate for AMC safety matters related to assigned program areas.

(3) Charter a policy action committee (PAC) and designate a Chairperson for the PAC in their assigned program area.

(4) Prepare an executive summary for inclusion in the annual safety report. The summary should highlight program accomplishments, actions planned, and future challenges.

d. The Chief, AMC Safety Office will--

(1) Serve as the Command Deputy Designated Safety Official.

(2) Co-Chair the Safety and Occupational Health Advisory Council.

(3) Serve as Secretary for the AMC Central Safety Board.

(4) Provide a member or representative to each PAC.

(5) Serve as a liaison between subordinate safety offices, PACs, Executive Directors, AMC Chief of Staff, and Department of the Army (DA).

(6) Advise PACs on commandwide safety issues that need to be addressed.

(7) Compile the AMC annual safety report on behalf of the AMC Designated Safety and Occupational Health Official.

(8) Administer the Command Safety Program per AMC Regulation 10-2, Headquarters, AMC, Organization, Mission and Functions.

(9) Furnish MSCs with an a listing of all PACs and a membership list for each committee.

(10) Issue periodic status reports on PAC activities with brief summaries of issues that may be of interest to the MSCs.

e. The AMC Surgeon will--

(1) Serve as the Command Deputy Designated Occupational Health Official.

(2) Co-Chair the Safety and Occupational Health Advisory Council.

(3) Provide a member or representative to PACs as designated by the individual committee charters.

f. MSC Commanders will--

(1) Provide members to the PACs as designated by the individual committee charters.

(2) Respond to queries from other organizations on matters related to their command's area of technical safety expertise.

(3) Develop and recommend technical policy and process changes to the appropriate PAC for consideration.

(4) Provide a representative to the AMC Central Safety Board.

g. The Chairman of the AMC Central Safety Board will--

(1) Ensure the board meets annually to determine Command Safety Program goals and objectives.

(2) Evaluate effectiveness of the Command Safety Program in meeting established goals.

(3) Determine recipients of Command Safety Performance Awards.

h. The Co-Chairs of the Safety Advisory Committee will--

(1) Ensure the committee meets quarterly.

(2) Provide a forum which encourages the exchange of ideas, goals, and objectives among the PACs.

i. The Chairman of each Safety PAC will--

(1) Propose a charter for approval by the Executive Director or the AMC Chief of Staff as appropriate. The charter shall address committee responsibilities, membership, and administrative procedures.

(2) Ensure the committee meets periodically as specified by the charter.

(3) Guide the PAC to formulate and recommend command safety policy and resolve command safety issues.

(4) Provide a forum which encourages the exchange and distribution of information, lessons learned, and ideas relative to assigned safety program area.

(5) As agreed to in PAC deliberations, prepare and recommend Department of the Army (DA) policy changes for the Executive Director's signature to the appropriate organization. If the safety program area does not have a designated Executive Director, the proposed policy changes will be submitted through the AMC Safety Office to the appropriate DA organization.

(6) Charter ad hoc working groups as necessary to address specific issues.

(7) Participate as a member of the Safety and Occupational Health Advisory Council and the AMC Central Safety Board.

j. The PAC members/representatives will--

(1) Attend and actively participate in scheduled committee meetings.

(2) Provide positive contributions to the committee meetings.

(3) Fulfill taskings assigned by the PAC.

5. Policy. a. The AMC Safety Management Structure will provide a cohesive and flexible organization that is responsive to the Command Safety Program.

b. The AMC Central Safety Board is the guiding body for the Command Safety Program. The committee is chaired by the AMC Chief of Staff. The Chief, AMC Safety Office is the Secretary. The membership includes the Chairpersons for each Safety PAC and a representative from each MSC.

c. The Safety and Occupational Health Advisory Council is chartered to maintain cohesive and consistent operations among the Safety PACs. The Safety and Occupational Health Advisory Council is co-chaired by the Deputy Designated Safety Official and the Deputy Designated Occupational Health Official. The membership is composed of the Chairpersons from each Safety PAC.

d. The Safety PACs are chartered to assist the AMC Safety Office in formulating and recommending Command Safety Policy. The membership is composed of working-level technical experts that have an interest in a specific safety program area.

6. Objectives. The procedures prescribed in this regulation are designed to strengthen the AMC Safety Program by increasing program visibility, integrating existing command capabilities, and empowering the field.

The proponent of this regulation is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCSF, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

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